



Trustee's report and financial statements for the year ended 31st March 2020

www.fifthtrust.co.uk

Registered number: 07262103

Charity number: 1136718

The Fifth Trust
(a company limited by guarantee)

The Trustees present their annual report together with the audited financial statements of the charity for the year 1 April 2019 to 31 March 2020. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the group and the charity qualify as small under section 383 of the Companies Act 2006, the Group strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Annual report for the year ending 31 March 2020

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About us

The Fifth Trust is a Kent-based Charity that supports adults with learning disabilities. We provide day care facilities on two sites in the Elham Valley near Canterbury for over 150 students, half of whom live locally in residential homes associated with the Trust. Our vision is to provide a safe and fulfilling way of life, helping each individual to achieve their full potential.

We are constantly looking to broaden our role within our local community. Interaction with local people, places and organisations are key to our person-centred approach. It also helps us to extend our pool of volunteers, upon whose generous and caring participation we depend.

The Fifth Trust has been providing education, training and meaningful work experience for adults with learning disabilities in East Kent since 1990. From a modest beginning with just a handful of students and operating from a small out-house in Barham, we have grown to a significant size, providing skills training to over 150 students each week.

Our students create amazing pieces of pottery, artwork, photography and a wide range of woodwork from bird tables to garden furniture which are sold in our café and garden centre. Our talented students are rightly proud of their achievements.

Students look after the plants and serve customers in our garden centre. They help to prepare and cook meals and wait at table in our café. Look after the fruit and vegetables grown on our horticulture centre and then make delicious jams, relishes, pies and cakes for the Café.



Our vision and mission

Our mission is to provide a safe, dignified and fulfilling way of life for people with learning disabilities, coaching each individual to achieve their potential.

Through enjoyable and productive work students develop life skills as well as the confidence to make personal choices about their own lives.

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Our aims and objectives

The aims and objectives of the Charity are to support adults with learning and physical disabilities, their carers, parents, siblings and other family members within Kent and the surrounding counties in such ways as the Trustees at their absolute discretion from time to time decide.

The Trust provides education, training, work experience, personal development and recreational pursuits for 150 learning disabled adults at its day centres in East Kent. All of the Trust's facilities are open to learning disabled adults from the local community and currently there are 99 external attendees alongside the 51 residents of four residential care homes in East Kent with which the Trust has had a longstanding relationship of support.

Strategy for achieving aims and objectives

For the financial year 2019/20 we introduced for the first time a 3-year Strategic Plan to focus our activities in developing and expanding the services that we offer in a structured formal, document. The ideas and information that we used to inform the strategy were gathered from a broad range of stakeholders; managers, staff, customers, Trustees to ensure that the content was both engaging and inclusive.

The principal strategies the Charity uses to meet its charitable objectives are:

- 1) To improve the quality and range of person-centred training and work experience for our students
- 2) To keep abreast of changes in social policy, local health and social care structures and to implement those changes so as to increase opportunities for students.
- 3) To raise awareness of The Fifth Trust in order to meet local needs and to create customer loyalty.
- 4) To maximise income and develop reserve funds in order to create a secure financial future for the work of the Charity long term.
- 5) To encourage and motivate our staff and to give them every opportunity to improve their skills and qualifications in accordance with the changing needs of students and the regulatory environment.

Public Benefit

The Charity's objectives are to support adults with learning disabilities, and this is a benefit to those adults, to their families and carers, and to the community generally. In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

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Trustees and administration

Trustees	Date Appointed	Date Resigned
Suzanne O'Brien, Chair	3 November 2018	
Dr David Oliver, Vice-Chair	3 November 2018	
Neil Hope, Treasurer	13 April 2018	
Jean Lines	21 May 2010	25 October 2019
Stephen Whittle	21 May 2010	25 October 2019
Andrew Miller	21 May 2010	25 October 2019
Anita Robson	16 March 2013	
Eve Salomon	16 March 2013	14 July 2020
Lesley Marchant	3 May 2013	14 July 2020
Susan Borthwick	26 April 2014	14 July 2020
Anne Sayle	1 December 2014	14 July 2020
Beckie Whelton	4 November 2017	
Paul Gannaway	15 June 2018	

Key Personnel

Nikki Marley, Chief Executive Officer
Mike Theoff, Operations Manager
Gill Young, Finance Manager
Maureen Wilson-Wright, Fundraiser
Elizabeth Hunt, Café Manager
Rebecca Voice, Garden Centre Manager

Registered office Elham Valley Vineyard
Breach
Barham
Canterbury
CT4 6LN

Website www.fifthtrust.co.uk

Company Secretary Maureen Wilson-Wright

Independent Auditor Kreston Reeves LLP
Chartered Accountants
Montague Place
Quayside
Chatham Maritime
Chatham
ME4 4QU

Bankers National Westminster Bank plc
Barclays Bank plc

Solicitors Gullands
16 Mill Street
Maidstone
ME15 6XT

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Report from the Chair

I am delighted to share our Annual Report. It is a testament to the strength and depth of talent at The Fifth Trust that in these unusual times we are successfully managing the extreme changes brought about by the Coronavirus pandemic.

Our people are at the heart of our service, which is always focused on our students. For the safety of our staff and our students we had to suspend our on-site services until September, but we swiftly embraced a new and innovative way of operating and offered our services online. This was a remarkable success, so much so, that we are building a digital future, and will continue to deliver online in parallel with our face-to-face delivery. With the help of a generous donation, and an unexpected legacy, we have been able to invest in some much-needed technology to support and improve this initiative.

Like others, we had to close our Café and our Garden Centre, but as soon as possible we re-opened, incorporating a Farm Shop and some limited local deliveries. We are grateful to our local community who continued to support us during those turbulent times. While primarily vehicles for our students to have meaningful and fulfilling work opportunities, the revenue we generate from these social enterprises is critical to bridging the funding gap that increases year-on-year.

You will see from our accounts that with careful management of our overheads and successful local fundraising we have generated a surplus of £139,109. From a financial perspective each and every year is challenging. We are extremely grateful for the generosity of our very many individual donors, foundations and charitable organisations. With this tremendous support we will begin the redevelopment of our Skills Centre later this year which is necessary to ensure our buildings are safe and fit for purpose. To date we have raised 75% of the estimated £2million cost of this project

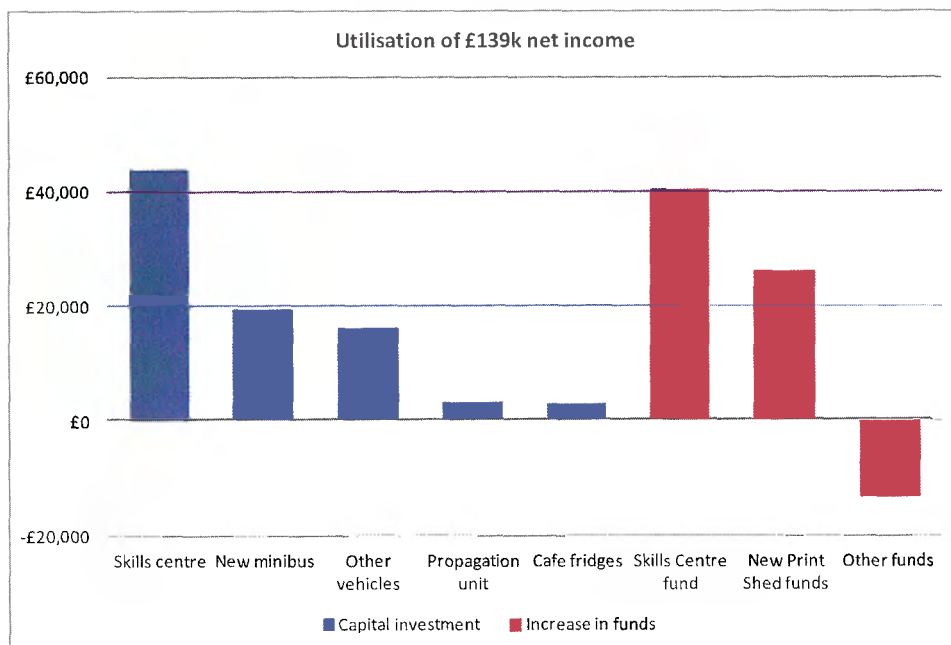
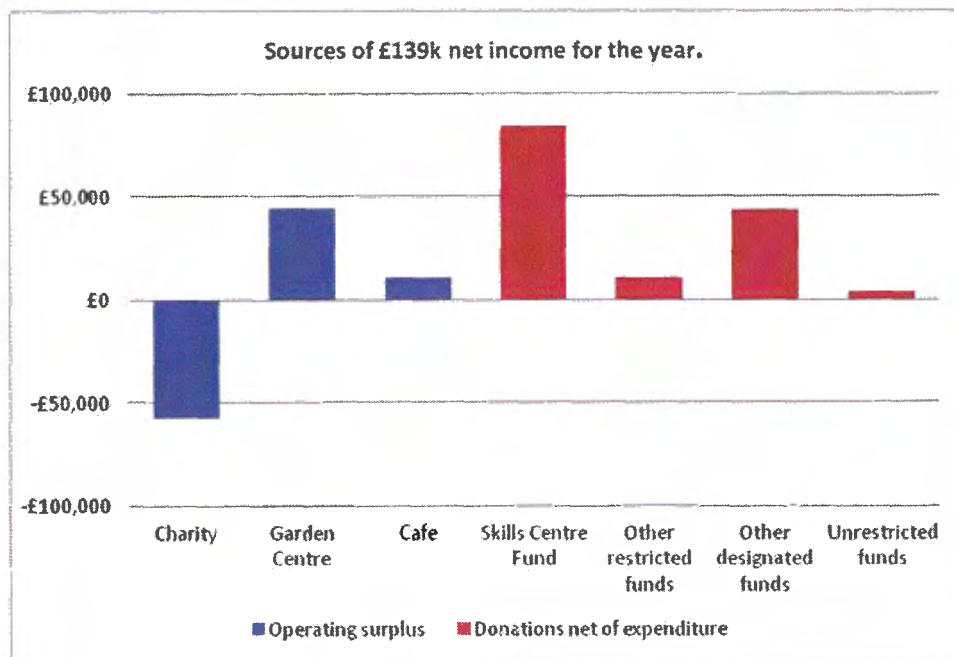
We continue to observe the Charity Governance Code and to apply best practice. During the year we said good-bye to a number of talented Trustees, who sadly, had reached the maximum recommended term of office. We also developed our Board, electing Dr. David Oliver as our Vice-Chair, expanding the remit of our Audit Committee to encompass Finance, and creating a new Stakeholder Engagement Panel. The Fifth Trust is the heart of an extensive network and we want to recognise and involve our stakeholders in our pursuit of excellence. Later this year we will also implement a Student Forum to ensure that our students have meaningful input into who we are and how we develop.

Throughout the year we have had many successes including staff training to identify and support our students with dementia, improving our management information to support decision-making, and our Christmas Fair is a perennial favourite. However, the highlight for me was the publication of our first Impact Report. This was a tremendous achievement which we will build on and develop further, to fully illustrate the value of all that we deliver at The Fifth Trust.

Suzanne O'Brien
Chair

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Welcome from the Chief Executive Officer

This year has seen many successful events designed to recruit more students, raise awareness of what we do, and to bring in much needed funds to ensure continuation of our high-quality services.

To keep the momentum running throughout the year, we organised several fun events, including a sponsored bike ride and an evening with Pam Ferris. Our chair and some of our supporters bravely took part in the Folkestone half marathon on an extremely wet and windy day, raising the fantastic sum of £7,200. Our thanks to Folkestone Rotary who nominated us as its Charity of the Year.

To boost our visibility in the community, we endeavour to keep supporters informed of our progress, the achievements of our students and upcoming events. We produced our first monthly newsletter "Our Story", in February 2019 and this has proven to be a most successful communication tool. A regular and popular feature is "Meet the Students" which gives voice to both students and their families. The newsletter is a great way of showcasing our students and their work and has helped to increase visitor numbers to the Garden Centre and Café. We were delighted to be featured by BBC Radio Kent which covered all aspects of The Fifth Trust's work and ran every day for the week.

We have also engaged in community events such as local markets and this has helped to cement our already strong relationships in the community. We have also maintained and developed our connections with local schools. We are most grateful to Pam Ferris and the staff and pupils of Kings School, Canterbury, for their ongoing support and for their help this year with the successful fundraiser "An Evening with Pam Ferris".

We rely on donations to bridge the gap between our income and expenditure and to help us with large projects and the purchase of equipment. We are most grateful to our many donors during the year and in particular to the Littlestone Golf Club for making us their "Captain's Charity of the Year" and for their significant donation which helped us to buy a second people carrier to replace the old minibus.

Dementia is a very distressing condition but for those adults with dementia and a learning disability it can also be extremely isolating. To support these students and to be more aware of the early signs and symptoms, we have set up a Dementia Care Working Group to research and deliver the most effective ways in which to treat and delay the condition.

In March we were forced to close because of the Global Pandemic. This has been the biggest impact to date for the charity sector and it would be remiss of me not to mention it here. It happened so quickly but the swift actions of my team prevented a major disruption to our service. We were able to diversify our programme and delivery methods with a rapid turnaround. Activity packs were hand-delivered by the team and sessions went online through Zoom Conferencing. Continuation of our services, albeit online, secured our KCC funding but this was only achieved by the hard work of my staff. We have been delighted and most grateful with the positive feedback from our students and their families about our online services. With thanks to you all, without your support we would not be able to deliver a high quality, individualised service to our students and parents alike.

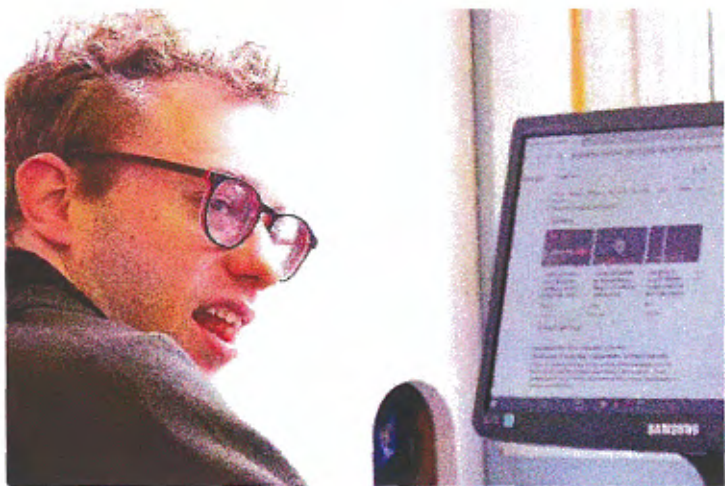
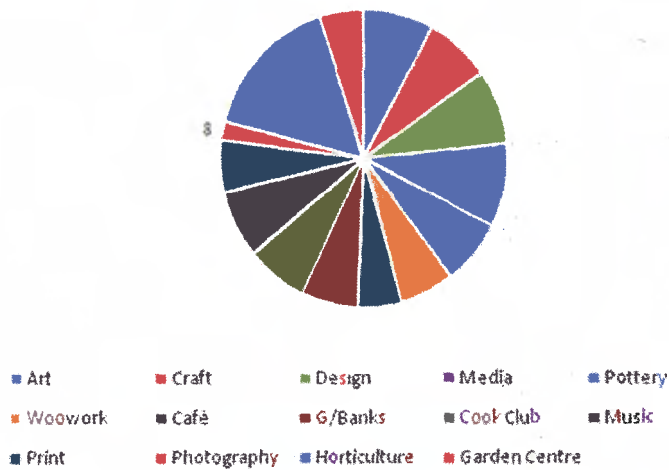
Finally, but not least, I would like to take this opportunity of thanking our band of volunteers who give us their time so willingly and for their great contribution to The Fifth Trust.

Nikki Marley
Chief Executive Officer



Getting to grips with IT for on-line sessions

Range of student sessions in a typical week



Enjoying researching my favourite music

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Our aims for the year ahead

The redevelopment of our skills centre at Greenbanks – building a better foundation for the future

This ambitious £2 million project will deliver a much improved and sustainable facility that reflects best practice in the operation of learning environments for adults with learning and physical disabilities.

From this.....



We have now raised, or had pledged to us, over £850,000 to build the new Amenity Hub and hope to start construction towards the latter part of 2020.

Fundraising continues for the final two phases, the Media, IT and Photography Studio and the Arts and Crafts Pavilion. We still need £450,000 to enable us to complete the project and any contribution you are able to make, large or small, will be very much appreciated. There is more information on our website at www.fifthtrust.co.uk where you can also find out how to donate to this essential project.

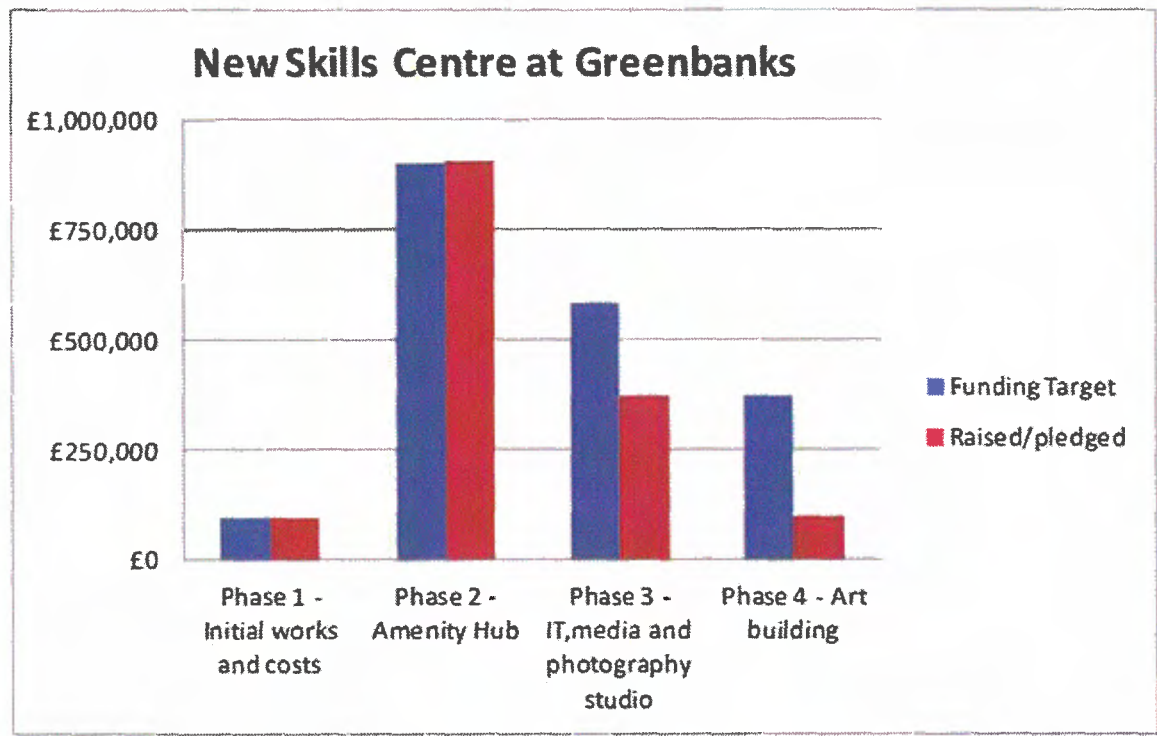
At completion we will have spacious, environmentally friendly buildings which will enable us to offer three new services:

- The support of learning-disabled adults with profound physical conditions
- A life skills programme for transitional students enabling them to live independently
- A programme to support adults with learning disabilities showing the early signs of dementia

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To this.....



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Stakeholders' engagement panel

The Board is aiming to develop a new way of keeping in touch with everyone associated with the Trust and so we are developing a Stakeholders' Engagement Panel. Our aim is for the group to be involved in the development of the trust and to provide advice and feedback to the Board. All of our stakeholders will be represented in the group and we are inviting all interested parties to contact Dr David Oliver, our Vice Chair who will chair the group.

Broadening of the Board and looking for new Trustees

Our Trustees play a pivotal role in setting the strategic direction of our organisation and in supporting and monitoring the management of the Trust, ensuring we deliver the best for our students every day. We are looking for Trustees who are passionate about our vision to provide a safe and fulfilling way of life for our students, helping each individual to achieve their full potential. Annually we usually have four two-hour Board meetings and one 'away day' to formally consider/review our strategy. There are also opportunities to work within smaller groups on areas of development. Ultimately, we want our Trustees to enjoy working with us to improve our services and support our students and staff. This rewarding and stimulating role is voluntary, but travel and subsistence expenses will be paid.

Highlights in 2019 – 2020

- We published our first Impact Report and are already working to improve this
- A £260,000 grant awarded by the National Lottery towards our redevelopment project
- Our café received a 5 star food hygiene rating:



- Our Woodwork Studio made six benches for the Barham Parish Council. The benches are made of wood from a sustainability project run by the Canterbury City Council and are in place on the village green
- Some of our students together with the local Scout Group created a garden on land at Barham Primary School
- Our student choir gave a concert with the Reach out Gospel Choir at Barham Village Hall with two other guest choirs. The students had an amazing time and received many accolades from the appreciative audience. A grant from the Folkestone Police Property Fund has enabled us to buy matching T shirts for the choir.

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- A group of students, friends and staff took part in a sponsored walk and cycle ride and raised £1,600:



- The new propagation unit is now fully operational and producing stock for the Garden Centre. Students are learning how to increase plants from cuttings and division and how to care for them and grow them on. Working in horticulture is not only fun, it is proven to be therapeutic, calming and a good source of exercise and wellbeing:



- The Fifth Trust's 2019 Sports Funday was held at the Elham Valley Cricket Club and a great time was enjoyed by everyone including those students preferring a quiet afternoon sitting in the sun! Our grateful thanks to the Elham Valley CC for their support and to Stoned Pizza who provided the amazing food:



- The fulfilment of a lifetime's ambition was achieved by Michael S, one of our students, when he trod the boards in a theatre in front of an audience for the first time. The Trust's Ambassador, Pam Ferris was hosting 'An Evening With' at the Malthouse Theatre in Canterbury to help raise funds for the Trust and invited Michael to join her on the stage. Afterwards Michael said he wasn't nervous and had a great evening.

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Review of activities

Our students are offered opportunities to gain new skills in a supportive environment where they can be proud of their achievements and the work that they do. It is very much hands on learning. Students are encouraged to express their creativity and make everything from arts, crafts, pottery and woodwork, to cakes and flower arrangements as part of a virtuous circle as their work is sold to support our work.

The Vineyard Garden Centre

The Garden Centre operates via a trading subsidiary, The Vineyard Garden Centre Ltd, and is open to the public seven days a week. During the week the centre provides work experience to students including interacting with customers and dealing with their queries, tending plants, growing-on potted plants and shrubs, filling hanging baskets and planters and helping with stock control and stocktaking. Our students also tend the vines, maintain private gardens and provide our popular log delivery service in the local community.

Our allotment and polytunnels produce fruit and vegetables grown by the students which are used in the Café and Cook Club. It is our aim to produce 90% of our fresh produce needs for the café and to grow much of the plant material for the garden centre.

The year's results show an operating surplus of £44,148 and demonstrate the tremendous efforts made in this operation by our horticulture team and our students. The turnover from sales and work carried out has fallen by 2% to £461,951.

The Vineyard in the Valley Café

The Café is run as a social enterprise through the Trust's subsidiary 'The Vineyard Teashop Ltd', and as a training activity for the students. The Café is open to the public has a loyal customer base from the local community and is also a popular tourist venue.

The current year's results show an operating surplus of £10,233, testament to the hard work of our staff and students.

Donations

During the year the Trust received donations totalling £160,244 from individuals, local organisations and grant making trusts. Of this £47,393 is unrestricted. The Trust is most grateful to its donors for their valuable support and to those individuals who have given us pro bono support.

Key performance indicators

The Trustees receive quarterly management accounts covering each of the three operations in the Group, the Charity, Garden Centre, and Café. These accounts show the quarterly performance and year to date performance of each operation compared to budgets which are set at the beginning of the year. These results are accompanied by a commentary on the performances which highlight the main variances and any issues which have arisen. In addition, a range of key performance indicators are included in the reports which look at gross profit and staff revenue ratios. They also report bank balances, staff numbers, and payroll costs.

Going forward we are working to produce a comprehensive performance management matrix to help assess the effectiveness of what we offer as well as measure student and other stakeholder satisfaction.

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Financial review

a. Results

The Fifth Trust had a net surplus of income over expenditure of £139,109, comprising a net deficit of £2,919 on its day-to-day operating activities (as below) and a surplus of £142,028 on donations net of expenditure (as below).

The Charity's core activities suffered a deficit of £57,300, which was offset by surpluses on the Vineyard Garden Centre of £44,148 and on the Cafe of £10,233 leaving a net deficit of £2,919.

Donations of £160,244 were received, which after expenditure of £18,216 left a surplus of £142,028 excluding depreciation on our buildings fund.

The net surplus was used for capital investment in the current year and carried forward for future capital investment, as follows:

	£	£
Investment in capital expenditure:		
Skills centre at Greenbanks	43,811	
New minibus	19,454	
Other vehicle	16,186	
Propagation unit	3,218	
Cafe fridges/freezers	<u>3,044</u>	85,713
Increase in Skills Centre at Greenbanks fund		40,379
Increase in New Print Shed funds		26,222
Increase / decrease (-) in other funds		<u>-13,205</u>
Total		<u>139,109</u>

Expenditure on charitable activities fell during the year by 0.8% and income by 0.5%. This partly reflects the reduced activity in March 2020 due to the Covid-19 pandemic.

b. Reserves

The Trustees have adopted a policy in line with the Charity Commission recommendations. The policy takes into account unexpected variances in income and expenditure to ensure that the Charity is able to meet its financial obligations and to maintain its undertakings in the short term. The Trustees have set the figure for liquid unrestricted reserves at a minimum of £200,000 (three months' staff costs).

The total of unrestricted funds held in net current assets is £363,295 of which £24,492 is designated funds, leaving £338,803. This has increased on last year, partly because the Trustees decided to un-designate £56,385 earmarked for the new Skills Centre redevelopment in order to increase flexibility during the early days of the Covid-19 crisis. It is hoped this can be reinstated when the situation allows. The remaining reserve is justified by the need to meet fluctuations in working capital requirements and to provide flexibility when the Skills Centre development contract starts; most of the funding for this project is in pledges which will not be received in advance of expenditure.

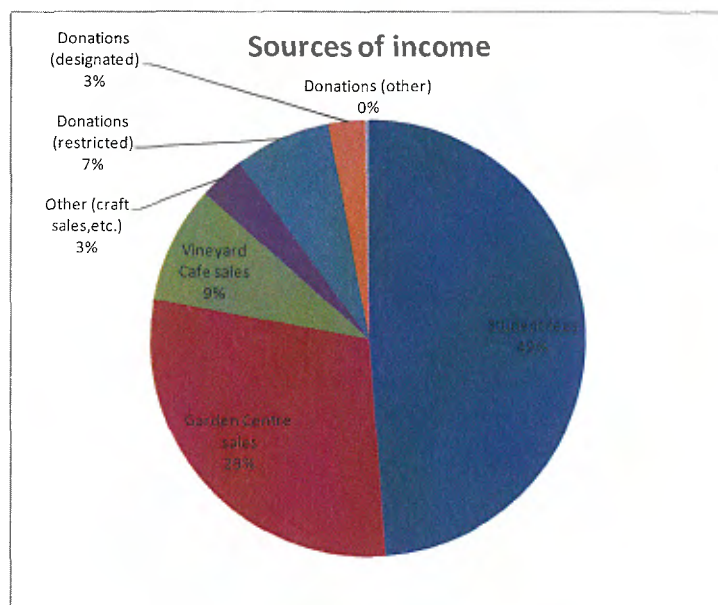
Restricted reserves at 31 March 2020 were £310,877, all of which is held as cash at bank. Of this sum, £270,503 relates to donations for the new Skills Centre at Greenbanks (net of expenditure to date) with the balance of £40,374 related to various projects.

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c. Principal funding sources

The Fifth Trust's revenue is generated from three sources: day care fees (mostly from a contract with Kent County Council), income from our social enterprises the Café, and the Garden Centre providing our training and work experience activities for students, and charitable grants and donations.



d. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue its operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

The Trust has of course been significantly affected by the Covid-19 crisis, with on-site student activities being suspended for five months and the Garden Centre and Café being closed to customers during "lockdown". However, the swift introduction of online student activities has enabled most student income to be maintained and re-opening of commercial activities when allowed, together with taking advantage of the Government support in furloughing staff has enabled losses to be minimised. At the half-year stage a deficit of about £100,000 (excluding restricted donations) is forecast for the 2020-21 year. The Trust's reserves policy is enabling this situation to be managed and it is hoped that this can be improved before the year-end.

d. Principal risks and uncertainties

The major risk for the Charity is the loss of income needed to fund its day to day operations. The Trustees and its staff try to keep abreast of changes in Government policy on day care fees and day care to ensure that the Charity complies with requirements and implements any necessary changes to protect or increase its revenue from that source. The Trust has been able to maintain most of its student fees income during the lockdown period and is grateful for the support of its funders, in particular Kent County Council.

Trustees revisit the Trust's business strategy annually. Income from social enterprise is monitored on a departmental basis, highlighting potential areas of weakness to allow early remedial action. Major projects are not undertaken until adequate funding is in place. The Trustees have a Finance, Audit and Risk Committee which reports at each quarterly Trustees' Meeting.

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The Trust has a Conflicts of Interest Policy and any potential conflicts are identified at each Board Meeting. The Trust has working groups for Finance, Dementia Care and the Redevelopment project and any potential conflicts are again identified at each meeting.

The Trust also reviews its effectiveness annually via one to one interviews with the Chairperson and a formal Board review.

Safeguarding is recognised by the Trustees as a high level risk and as such is reviewed annually and is an item on the agenda at every Board Meeting. In line with the Charity Commission's guidelines, all Staff, Trustees and Volunteers undergo safeguarding training and all are DBS checked.

Structure, governance and management

a. Company status

Prior to 5 July 2010 the Charity was a charitable trust approved by the Charity Commission on 10 January 1990 and governed by a Trust Deed. Following the expansion of the Charity's day centre operations and the need to have one or more trading subsidiaries, the Charity converted to a charitable company limited by guarantee with effect from 1 July 2010. The company was incorporated on 21 May 2010 and the charitable company was registered with the Charity Commission on 5 July 2010. It is governed by a Memorandum and Articles of Association. The company has no share capital and the liability of each member is limited to £10.

b. Governance and internal control

The Board of Trustees is responsible for selecting and recruiting suitable Trustees to office. The Trustees strive to ensure that the Board has a good representation of independent members with the necessary skills to strengthen the Board. Prospective Trustees are invited to attend at least one Board Meeting prior to their appointment. There is no formal training policy but an induction training programme has been developed for all new Trustees. The Trustees serve on an unpaid voluntary basis, and meet four times a year or more frequently as necessary. No expenses were paid to any of the Trustees during the year.

A new Stakeholders' Engagement Panel is now being set up to ensure representation from all interested parties and to provide advice and feedback to the Board.

c. Senior management remuneration policy

At The Fifth Trust, senior management remuneration is critical in maintaining motivation, ensuring the retention and improving the performance of the senior managers who are essential to provide the leadership required to meet all The Fifth Trust's objectives for the benefit of the students and staff.

The senior management remuneration is part of the overall remuneration process. The annual increase is determined individually, recommended by the CEO and approved by the Chairperson of the Trustees.

The last word... from one of our students and his parents

Ben W



Ben is a quiet young man and when asked about his experience at The Fifth Trust was very concise in his answer. He said, "I like woodwork with my mates Les and Mick. I like going out delivering logs and being in the van with Matt and Tony. Cook Club and music are fun too, as I get to be with Dominic and Madeline. I just love going every day to be with my friends".

We asked Ben's parents for their thoughts on Ben's time at the centres, they responded: "Ben started at the Vineyard when he was 16 years old, attending once a week as work experience while he still attended school.

It wasn't long before we made the decision to pull him from school and have him attend full time at the Vineyard (a decision we have never regretted). Ben enjoys every session and is eager to get to his jobs and his friends from the moment he wakes up.

As Ben's parents we could not ask for a better placement for him as we know he is happy and feels safe, which has made us feel we made the best decision for him when pulling him from school before he was 18.

All the staff at the Vineyard have been so approachable and understandable when we have had any queries or concerns. Ben's annual reviews have always been brilliant, and we are so grateful for all the support he has been given by all involved.

We are extremely lucky to have the Vineyard on our doorstep with its beautiful surroundings, we very often call to collect Ben early to allow us chance to have a wander round the garden centre or to have a cup of tea and a slice of the delicious homemade cakes.

On some occasions, we have approached the staff to ask if we could purchase a cake that Ben will have made in Cook Club for special occasions or family visiting over the weekends.

Ben has grown in confidence since joining the team at The Fifth Trust and we are so proud of the pleasing and ever helpful young man he has become with all their help, support and encouragement".

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Statement of Trustees' responsibilities

The Trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the group and the charity and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the group and the charity's transactions and disclose with reasonable accuracy at any time the financial position of the group and the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the group and the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditor is unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditor is aware of that information.

Auditor

The auditor, Kreston Reeves LLP, has indicated his willingness to continue in office. The designated Trustees will propose a motion reappointing the auditor at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:


Suzanne O'Brien
Chair

Date: 14/10/20

The Fifth Trust
(A company limited by guarantee)

Independent auditor's report to the Members of The Fifth Trust

Opinion

We have audited the financial statements of The Fifth Trust (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2020 which comprise the Consolidated statement of financial activities, the Consolidated balance sheet, the Charity balance sheet, the Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent charitable company's affairs as at 31 March 2020 and of the group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

The Fifth Trust
(A company limited by guarantee)

Independent auditor's report to the Members of The Fifth Trust (continued)

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a Strategic report.

The Fifth Trust
(A company limited by guarantee)

Independent auditor's report to the Members of The Fifth Trust (continued)

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in my Auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of my Auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.


The Fifth Trust
(A company limited by guarantee)

Independent auditor's report to the Members of The Fifth Trust (continued)

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Kreston Reeves LLP

Chartered Accountants
Statutory Auditor

Chatham Maritime

Date: 26 October 2020

The Fifth Trust
(A company limited by guarantee)

Consolidated Statement of financial activities (incorporating income and expenditure account)
For the year ended 31 March 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:					
Donations and legacies	3	47,393	112,851	160,244	235,872
Charitable activities	4	1,427,139	-	1,427,139	1,427,595
Investments	5	70	-	70	50
Total income		1,474,602	112,851	1,587,453	1,663,517
Expenditure on:					
Raising funds		2,250	8,000	10,250	4,028
Charitable activities	6	1,427,921	10,216	1,438,137	1,458,190
Total expenditure		1,430,171	18,216	1,448,387	1,462,218
Net gains/(losses) on investments		43	-	43	(14)
Net income		44,474	94,635	139,109	201,285
Transfers between funds	17	54,353	(54,353)	-	-
Net movement in funds		98,827	40,282	139,109	201,285
Reconciliation of funds:					
Total funds brought forward		721,387	270,595	991,982	790,697
Net movement in funds		98,827	40,282	139,109	201,285
Total funds carried forward		820,214	310,877	1,131,091	991,982

The Consolidated statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 28 to 44 form part of these financial statements.

The Fifth Trust
(A company limited by guarantee)
Registered number: 07262103

Consolidated balance sheet
As at 31 March 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	10	456,919	433,192
		456,919	433,192
Current assets			
Stocks	12	101,432	124,673
Debtors	13	109,508	86,420
Investments	14	47	4
Cash at bank and in hand		537,967	394,567
		748,954	605,664
Creditors: amounts falling due within one year	15	(74,782)	(46,874)
Net current assets		674,172	558,790
Total net assets		1,131,091	991,982
Charity funds			
Restricted funds	17	310,877	270,595
Unrestricted funds	17	820,214	721,387
Total funds		1,131,091	991,982

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Neil Hope
Trustee

Date: 16/10/2020

The notes on pages 28 to 44 form part of these financial statements.

The Fifth Trust
(A company limited by guarantee)
Registered number: 07262103

Charity balance sheet
As at 31 March 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	10	389,933	359,736
Investments	11	57,423	57,423
		<u>447,356</u>	<u>417,159</u>
Current assets			
Stocks	12	40,808	52,371
Debtors	13	95,514	91,426
Investments	14	47	4
Cash at bank and in hand		488,718	302,362
		<u>625,087</u>	<u>446,163</u>
Creditors: amounts falling due within one year	15	(62,197)	(24,184)
Net current assets		<u>562,890</u>	<u>421,979</u>
Total net assets		<u><u>1,010,246</u></u>	<u><u>839,138</u></u>
Charity funds			
Restricted funds	17	310,877	270,595
Unrestricted funds	17	699,369	568,543
Total funds		<u><u>1,010,246</u></u>	<u><u>839,138</u></u>

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


Neil Hope
Trustee

Date: 16/10/2020

The notes on pages 28 to 44 form part of these financial statements.

The Fifth Trust
(A company limited by guarantee)

Consolidated statement of cash flows
For the year ended 31 March 2020

	Note	2020 £	2019 £
Cash flows from operating activities			
Net cash used in operating activities	20	<u>221,445</u>	<u>175,750</u>
Cash flows from investing activities			
Dividends, interests and rents from investments		70	50
Proceeds from the sale of tangible fixed assets		7,598	-
Purchase of tangible fixed assets		<u>(85,713)</u>	<u>(46,674)</u>
Net cash used in investing activities		<u>(78,045)</u>	<u>(46,624)</u>
Change in cash and cash equivalents in the year		143,400	129,126
Cash and cash equivalents at the beginning of the year		<u>394,567</u>	<u>265,441</u>
Cash and cash equivalents at the end of the year	21	<u><u>537,967</u></u>	<u><u>394,567</u></u>

The notes on pages 28 to 44 form part of these financial statements

The Fifth Trust
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2020

1. General information

The Fifth Trust is a charity registered in England. The charity's registered address is Elham Valley Vineyard, Breach, Barham, Canterbury, CT4 6LN.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Fifth Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated statement of financial activities (SOFA) and Consolidated balance sheet consolidate the financial statements of the charity and its subsidiary undertakings. The results of the subsidiaries are consolidated on a line by line basis.

The charity has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own Statement of financial activities in these financial statements.

2.2 Going concern

Whilst the impact of the COVID-19 pandemic has been assessed by the Trustees, so far as is reasonably possible, due to its unprecedented impact on the worldwide economy it is difficult to evaluate with any certainty the potential outcomes on the Charity's future activities. However, taking into consideration the Charity's level of reserves, the Trustees believe that the Charity will be able to continue in operational existence for the foreseeable future.

2.3 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Notes to the financial statements
For the year ended 31 March 2020

2. Accounting policies (continued)

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

Buildings	- 4% straight line
Tools and equipment	- 25% reducing balance
Motor vehicles	- 25% reducing balance
Assets under construction	- Not depreciated

2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Consolidated statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

2.8 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

The Fifth Trust
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2020

2. Accounting policies (continued)

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated statement of financial activities as a finance cost.

2.12 Financial instruments

The group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.13 Operating leases

Rentals paid under operating leases are charged to the Consolidated statement of financial activities on a straight line basis over the lease term.

2.14 Pensions

The group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the group to the fund in respect of the year.

2.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the group and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

The Fifth Trust
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2020

3. Income from donations and legacies

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Donations	47,393	112,851	160,244
	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Donations	3,421	232,451	235,872

4. Income from charitable activities

	Unrestricted funds 2020 £	Total funds 2020 £
Income generated from students	772,694	772,694
Sales of products and work undertaken	654,445	654,445
	1,427,139	1,427,139
	Unrestricted funds 2019 £	Total funds 2019 £
Income generated from students	735,709	735,709
Sales of products and work undertaken	691,886	691,886
	1,427,595	1,427,595

5. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £
Bank interest	70	70

The Fifth Trust
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2020

5. Investment income (continued)

	Unrestricted funds 2019 £	Total funds 2019 £
Bank interest	50	50

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Charitable activities	1,427,921	10,216	1,438,137

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Charitable activities	1,434,572	23,618	1,458,190

7. Analysis of charitable expenditure by activities

	Activities undertaken directly 2020 £	Total funds 2020 £
Charitable activities	1,438,137	1,438,137

	Activities undertaken directly 2019 £	Total funds 2019 £
Charitable activities	1,458,190	1,458,190

The Fifth Trust
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2020

7. Analysis of charitable expenditure by activities (continued)

Analysis of direct costs

	Total funds 2020 £	Total funds 2019 £
Staff costs	801,053	781,804
Depreciation	55,059	53,215
Costs of sales	324,416	333,742
Students refreshments	4,337	4,682
Cleaning	16,186	17,411
Travel, transport and motor expenses	40,189	40,552
Centre classes materials	14,337	15,141
Rent and rates	25,267	26,073
Light and heat	21,612	22,697
Water rates	7,528	6,980
Insurance	14,621	14,122
Advertising	3,152	5,857
Repairs and maintenance	51,456	71,948
Stationery and postage	5,394	4,182
Telephone	7,318	6,710
Miscellaneous	6,062	7,700
Bank charges and interest	8,981	7,709
Professional and accountancy	26,759	32,485
Donations	-	380
Auditors' remuneration	4,410	4,800
	<u>1,438,137</u>	<u>1,458,190</u>

8. Staff costs

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Wages and salaries	742,463	729,378	612,098	621,944
Social security costs	45,659	44,971	45,659	44,971
Contribution to defined contribution pension schemes	12,931	7,455	12,931	7,455
	<u>801,053</u>	<u>781,804</u>	<u>670,688</u>	<u>674,370</u>

The Fifth Trust
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2020

8. Staff costs (continued)

The average number of persons employed by the charity during the year was as follows:

	Group 2020 No.	Group 2019 No.	Charity 2020 No.	Charity 2019 No.
Average number by headcount	36	36	31	31

No employee received remuneration amounting to more than £60,000 in either year.

The total employment benefits including employer national insurance and employer pension contributions of the key management personnel were £163,944 (2019: £186,586).

The Fifth Trust
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2020

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 31 March 2020, no Trustee expenses have been incurred (2019 - £NIL).

10. Tangible fixed assets

Group

	Buildings £	Tools and equipment £	Motor vehicles £	Assets under construction £	Total £
Cost or valuation					
At 1 April 2019	449,500	207,606	122,495	-	779,601
Additions	3,218	3,044	35,641	43,810	85,713
Disposals	-	(1,346)	(29,087)	-	(30,433)
At 31 March 2020	452,718	209,304	129,049	43,810	834,881
Depreciation					
At 1 April 2019	145,277	132,249	68,883	-	346,409
Charge for the year	18,108	19,738	11,017	-	48,863
On disposals	-	(1,160)	(16,150)	-	(17,310)
At 31 March 2020	163,385	150,827	63,750	-	377,962
Net book value					
At 31 March 2020	289,333	58,477	65,299	43,810	456,919
At 31 March 2019	304,223	75,357	53,612	-	433,192

The Fifth Trust
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2020

10. Tangible fixed assets (continued)

Charity

	Buildings £	Tools and equipment £	Motor vehicles £	Assets under construction £	Total £
Cost or valuation					
At 1 April 2019	421,483	142,907	32,498	-	596,888
Additions	3,218	3,044	19,454	43,810	69,526
Disposals	-	(1,346)	(6,703)	-	(8,049)
At 31 March 2020	<u>424,701</u>	<u>144,605</u>	<u>45,249</u>	<u>43,810</u>	<u>658,365</u>
Depreciation					
At 1 April 2019	135,972	87,808	13,372	-	237,152
Charge for the year	16,987	14,533	920	-	32,440
On disposals	-	(1,160)	-	-	(1,160)
At 31 March 2020	<u>152,959</u>	<u>101,181</u>	<u>14,292</u>	<u>-</u>	<u>268,432</u>
Net book value					
At 31 March 2020	<u>271,742</u>	<u>43,424</u>	<u>30,957</u>	<u>43,810</u>	<u>389,933</u>
At 31 March 2019	<u>285,511</u>	<u>55,099</u>	<u>19,126</u>	<u>-</u>	<u>359,736</u>

11. Fixed asset investments

Charity	Investments in subsidiary companies £
Cost or valuation	
At 1 April 2019	<u>57,423</u>
At 31 March 2020	<u>57,423</u>
Net book value	
At 31 March 2020	<u>57,423</u>
At 31 March 2019	<u>57,423</u>

The Fifth Trust
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2020

12. Stocks

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Raw materials	3,895	7,772	3,895	7,772
Finished goods and goods for resale	97,537	116,901	36,913	44,599
	101,432	124,673	40,808	52,371

13. Debtors

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Due within one year				
Trade debtors	72,168	74,113	66,633	86,853
Other debtors	6,296	8,491	3,539	2,402
Prepayments and accrued income	31,044	3,816	25,342	2,171
	109,508	86,420	95,514	91,426

14. Current asset investments

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Listed investments	47	4	47	4

15. Creditors: Amounts falling due within one year

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Trade creditors	29,372	27,692	20,042	2,975
Amounts owed to group undertakings	-	-	10,872	-
Other taxation and social security	13,615	10,520	9,370	10,520
Other creditors	12,137	323	8,554	323
Accruals and deferred income	19,658	8,339	13,359	10,366
	74,782	46,874	62,197	24,184

The Fifth Trust
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2020

16. Financial instruments

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Financial assets				
Financial assets measured at fair value through income and expenditure	610,182	468,684	612,821	446,642
	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Financial liabilities				
Financial liabilities measured at fair value through income and expenditure	58,431	36,354	39,219	13,664

Financial assets measured at fair value through income and expenditure comprise fixed asset investments, current asset investments, trade debtors, other debtors, accrued income and cash at bank.

Other financial liabilities measured at fair value through income and expenditure comprise trade creditors, other creditors and accruals.

The Fifth Trust
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2020

17. Statement of funds

Statement of funds - current year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2020 £
Unrestricted funds						
Designated funds						
Buildings Fund	304,223	-	(18,108)	3,218	-	289,333
Skills Centre at Greenbanks Fund	56,385	-	-	(56,385)	-	-
Minibus	-	19,454	-	(19,454)	-	-
New Print Shed	-	23,240	-	(18)	-	23,222
Classes	-	788	-	482	-	1,270
	<u>360,608</u>	<u>43,482</u>	<u>(18,108)</u>	<u>(72,157)</u>	<u>-</u>	<u>313,825</u>
General funds						
General funds	<u>360,779</u>	<u>1,431,120</u>	<u>(1,412,063)</u>	<u>126,510</u>	<u>43</u>	<u>506,389</u>
Total Unrestricted funds	<u>721,387</u>	<u>1,474,602</u>	<u>(1,430,171)</u>	<u>54,353</u>	<u>43</u>	<u>820,214</u>
Restricted funds						
Skills Centre at Greenbanks Fund	230,124	92,190	(8,000)	(43,811)	-	270,503
Other restricted projects	40,471	20,661	(10,216)	(10,542)	-	40,374
	<u>270,595</u>	<u>112,851</u>	<u>(18,216)</u>	<u>(54,353)</u>	<u>-</u>	<u>310,877</u>
Total of funds	<u>991,982</u>	<u>1,587,453</u>	<u>(1,448,387)</u>	<u>-</u>	<u>43</u>	<u>1,131,091</u>

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17. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2019 £
Unrestricted funds						
Designated funds						
Buildings Fund	301,117	-	(17,168)	20,274	-	304,223
Skills Centre at Greenbanks Fund	100,000	-	-	(43,615)	-	56,385
	<u>401,117</u>	<u>-</u>	<u>(17,168)</u>	<u>(23,341)</u>	<u>-</u>	<u>360,608</u>
General funds						
General funds	<u>242,849</u>	<u>1,431,066</u>	<u>(1,420,280)</u>	<u>107,158</u>	<u>(14)</u>	<u>360,779</u>
Total Unrestricted funds	<u>643,966</u>	<u>1,431,066</u>	<u>(1,437,448)</u>	<u>83,817</u>	<u>(14)</u>	<u>721,387</u>
Restricted funds						
Skills Centre at Greenbanks Fund	108,654	166,109	(8,664)	(35,975)	-	230,124
Other restricted projects	38,077	66,342	(16,106)	(47,842)	-	40,471
	<u>146,731</u>	<u>232,451</u>	<u>(24,770)</u>	<u>(83,817)</u>	<u>-</u>	<u>270,595</u>
Total of funds	<u>790,697</u>	<u>1,663,517</u>	<u>(1,462,218)</u>	<u>-</u>	<u>(14)</u>	<u>991,982</u>

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Statement of funds - fund description

Designated funds

Buildings fund - This fund represents the value of the buildings owned by the charity.

Skills Centre at Greenbanks Fund - This fund represents the amount set aside from free reserves by Trustees in respect of the redevelopment of the Skills Centre site at Greenbanks.

Minibus - For the purchase of a minibus.

New Print Shed - Being used to construct a new shed that can be used as a classroom.

Classes - Designated for specific classroom related expenses.

Restricted funds

Skills Centre at Greenbanks Fund - This fund represents the donations and other income received in support of the redevelopment of the Skills Centre site at Greenbanks.

Other restricted projects - This fund consists of a number of small immaterial restricted projects, including funding for a minibus, Lifeskills and equipment to be used by the Charity.

18. Summary of funds

Summary of funds - current year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2020 £
Designated funds	360,608	43,482	(18,108)	(72,157)	-	313,825
General funds	360,779	1,431,120	(1,412,063)	126,510	43	506,389
Restricted funds	270,595	112,851	(18,216)	(54,353)	-	310,877
	<u>991,982</u>	<u>1,587,453</u>	<u>(1,448,387)</u>	<u>-</u>	<u>43</u>	<u>1,131,091</u>

Summary of funds - prior year

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2019 £
Designated funds	401,117	-	(17,168)	(23,341)	-	360,608
General funds	242,849	1,431,066	(1,420,280)	107,158	(14)	360,779
Restricted funds	146,731	232,451	(24,770)	(83,817)	-	270,595
	<u>790,697</u>	<u>1,663,517</u>	<u>(1,462,218)</u>	<u>-</u>	<u>(14)</u>	<u>991,982</u>

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19. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	456,919	-	456,919
Current assets	438,077	310,877	748,954
Creditors due within one year	(74,782)	-	(74,782)
Total	820,214	310,877	1,131,091

Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	433,192	-	433,192
Current assets	335,069	270,595	605,664
Creditors due within one year	(46,874)	-	(46,874)
Total	721,387	270,595	991,982

20. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2020 £	Group 2019 £
Net income for the period (as per Statement of Financial Activities)	139,109	201,285
Adjustments for:		
Depreciation charges	61,285	53,215
(Gains)/losses on investments	(43)	14
Dividends, interests and rents from investments	(70)	(50)
Loss/(profit) on the sale of fixed assets	(6,897)	-
Decrease/(increase) in stocks	23,241	(52,413)
Increase in debtors	(23,088)	(13,059)
Increase/(decrease) in creditors	27,908	(13,242)
Net cash provided by operating activities	221,445	175,750

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21. Analysis of cash and cash equivalents

	Group 2020 £	Group 2019 £
Cash in hand	<u>537,967</u>	<u>394,567</u>

22. Analysis of changes in net debt

	At 1 April 2019 £	Cash flows £	Changes in market value £	At 31 March 2020 £
Cash at bank and in hand	394,567	143,400	-	537,967
Liquid investments	4	-	43	47
	<u>394,571</u>	<u>143,400</u>	<u>43</u>	<u>538,014</u>

23. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £12,931 (2019 - £7,455). Contributions totalling £2,736 (2019 - £Nil) were payable to the fund at the balance sheet date and are included in creditors.

24. Operating lease commitments

At 31 March 2020 the group and the charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Not later than 1 year	18,198	4,374	18,198	4,374
Later than 1 year and not later than 5 years	56,786	12,892	56,786	12,892
	<u>74,984</u>	<u>17,266</u>	<u>74,984</u>	<u>17,266</u>

25. Related party transactions

L M Marchant, Trustee, is also a director of Family Investment (Four) Limited who were recharged £580 (2019 - £855) for pension payments and house income. £83 remained outstanding at year end.

A J Sayle, Trustee, is also a director of Valley House in the Vineyard Limited, who recharged £1,900 to the Trust (2019 - £2,748) for water and other charges. £104 remained outstanding at year end.

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26. COVID-19

Since the balance sheet date there has been a continued global outbreak of the pandemic COVID-19. It is not yet clear how long the pandemic will last and what the medium to long term effect it will have on the Charity. The Charity is continually monitoring the impact of the pandemic and UK Government's advice and guidance regarding COVID-19 and will continue to make necessary adjustments to manage the risk and to ensure the long term financial security of the Charity.

27. Principal subsidiaries

The following were subsidiary undertakings of the charity:

Names	Company number	Registered office or principal place of business	Principal activity	Class of shares	Holding	Included in consolidation
The Vineyard Garden Centre	0772993	Elham Valley Road, Barham, Canterbury, Kent, CT4 6LN	To provide a garden centre service that serves to improve the impact that the Charity can have on its trainees.	Ordinary	100%	Yes
The Vineyard Teashop Ltd	07324002	Elham Valley Road, Barham, Canterbury, Kent, CT4 6LN	To provide a teashop service that serves to improve the impact that the Charity can have on its trainees.	Ordinary	100%	Yes

The financial results of the subsidiaries for the period were:

Names	Income £	Expenditure £	Profit/(Loss) / Surplus/ (Deficit) for the period £	Net assets £
The Vineyard Garden Centre	461,951	(417,803)	44,148	162,450
The Vineyard Teashop Ltd	137,956	(127,723)	10,233	9,702

A BIG THANK YOU

TO ALL OUR VALUED SUPPORTERS, STUDENTS
AND STAKEHOLDERS FROM
ALL OF US AT

